



**HEALTH & SAFETY POLICY & STATEMENT**

- Prevent accidents and cases of work-related ill health by managing health and safety risk in the workplace.
- Provide clear instructions and information, and adequate training to ensure personnel are competent and confident in their work.
- Engage and consult with personnel on day-to-day health and safety conditions or as and when required.
- Implement emergency procedures – evacuation in case of fire or another significant incident.
- Maintain safe and healthy working conditions, provide, and maintain equipment and machinery, and ensure safe storage and substances use.
- Display Policy & Statement in prominent position in the workplace.
- Review, revise, and report in the annual QA Management Review.

**Representatives:**

|                                 |               |
|---------------------------------|---------------|
| Overall H&S.....                | Val Mansley   |
| First Aider .....               | Matthew Potts |
| COSHH & Electrical Safety ..... | Phil Johnson  |

**Key locations:**

|  |               |
|--|---------------|
| First Aid kit .....                          | Rest Area     |
| Accident Report Forms .....                  | Rest Area     |
| COSHH Chemicals .....                        | COSHH cabinet |
| File containing Safety Data Sheets .....     | COSHH cabinet |
| H&S law, Electric Shock & COSHH posters..... | Rest Area     |

Authorisation:  Val Mansley (MD) 27 Jun 2023